



NASSAU COUNTY GRANTS OFFICE

96161 Nassau Place
Yulee, Florida 32097-3678

CS-05-166

MEMORANDUM

OK
12-12-05
05 DEC 12 AM 10:40

COUNTY COORDINATOR'S OFFICE

TO: Mike Mahaney, County Administrator
FROM: Eron D. Thompson, Grants Manager *Eron D. Thompson*
DATE: 9 December 2005
SUBJECT: Request for Expansion item
CDBG Housing Rehab project change order

Mr. Mahaney,

I respectfully request that the attached CDBG change order be considered as an expansion item for the Wednesday, December 14, 2005 BOCC day meeting. Several CDBG change orders already exist for this agenda and this one is equally as important. The urgency in allowing this change order to be placed on this agenda for Board consideration and approval is two-fold. First, this project is a rehabilitation project and the change order reflects items, which need immediate attention so that the contractor can complete this project. Second, by considering this change order for the December day meeting instead of holding it until the January day meeting, this enables the contractor to complete this project in December and give additional needed focus to the other project awards under his care.

Thank you for your time and consideration in this matter.

Item submitted for consideration:

Change Order #2 submitted by The TR Group for Program applicant # 16 (Hugh and Teresa Smith) for an additional \$4,836.00 to the contract price making the new total \$38,012 and for a time extension to December 30, 2005.

Action requested and recommendation:

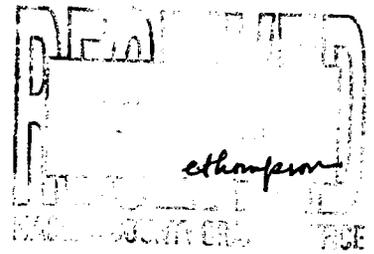
Recommend that the Board of County Commissioners approve the additional \$4,836.00 to complete this project and allow the time extension to December 30, 2005.

The overall project financial summary is attached.

APPROVED

DATE 12/14/05

**HOUSING REHABILITATION PROGRAM
CONTRACT FOR REHABILITATION WORK**



Change Order # 2

PA#16

Owner: Hugh Smith

Contractor: The TR Group, Inc.

Job Address: 3632 Clearwater Rd., Fernandina Beach, Fl. 32034

The Contract for Rehabilitation Work entered into on Sept. 30, 2005, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
1		Remove and replace damaged drywall.	Kitchen	\$325
2		Replace vanity, commode, countertop, faucets.	Bath	\$1,245
3		Replace all defective switches & outlets.	Various	\$585
4		Change partial vinyl sheeting for carpeting.	Various	\$541
5		Replace 3 BR doors, Bath door, 2 closet bi-fold doors, rehang 1 set of closet doors include all hardware and finish as required. Install 3 sets of closet shelving.	Various	\$2,140
			TOTAL	\$4,836

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 4,836 for a new total of \$ ~~40,337~~ 38,012. *edt.*

The additional cost will be covered by \$ n/a in private funds and \$ _____ in CDBG funds.

The work completion deadline: is not extended; is extended to December 30, 2005.

Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional 22 days.

R. G. Mayhugh 12/2/05
Contractor Date

Michael Jesus 12/2/05
Housing Rehab. Spec. Date

Hugh Smith 12-5-05
Owner Date

Ansley N. Acree _____
Local Government Represent. Date
Nassau County Board of County Commissioners
Ansley N. Acree, Chairman

CDBG Housing Rehab Change Order matrix
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Beatrice Thompson, 1	A&R Construction	1	\$0.00	Time extension to 11/26/05	9/14/05
Benjamin Alderman, 3	A&R Construction	1	\$0.00	Time extension to 11/30/05	9/14/05
Magaline Albertie, 4	Sound Bay Development Group	1	\$8,000.00	Additional 200 sq ft @ \$8,000 cost	9/14/05
William Thomas, 5	Sound Bay Development Group	1	\$1,300.00	Exterior paint	9/26/05
Charles Speaker, 8	Sound Bay Development Group	1	\$9,600.00	a. RE: new septic system b. Time extension to 10/25/05	10/12/05
Sandra Pendergrass, 2	A&R Construction	1	\$0.00	Time extension to 11/30/05	10/12/05
Hugh Smith, 16	The TR Group	1	\$455.00	Re: water heater	10/12/05
Beatrice Thompson, 1	A&R Construction	2	\$0.00	Time extension to 12/30/05	11/9/05
Charles Speaker, 8	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Magaline Albertie, 4	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Edgar Campbell, 9	Sound Bay Development Group	1	\$0.00	Time extension to 3/3/06	Pending 12/14/05
Leon Freeman, 20	The TR Group	1	\$2,083 NOTE: changes contract price to 25,466.	Exterior wall, drywall, joists, wood rot and decking repairs; and time extension to 12/23/05	Pending 12/14/05
Leon Freeman, 20	The TR Group	2	\$2,100 NOTE: changes contract price to 27,566.	Thermal protective layer, decking for existing sub-floor, baseboards, casing for interior doors, 2 exterior doors, floor joists; and time extension to 12/23/05	Pending 12/14/05
Hugh Smith, 16	The TR Group	2	\$4,836 NOTE: changes contract price to \$38,012.	Damaged drywall, vanity, commode, countertop, faucets, defective switches and outlets, variety of doors, shelving; and time extension to 12/30/05.	Pending 12/14/05

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS
 CDBG GRANT
 USE OF FUNDS
 BEGINNING 04/05 FISCAL YEAR

<u>A/C</u>	<u>NAME</u>	<u># of homes</u>	<u>TOTAL GRANT BUDGET</u>	<u>APPR'D DATE</u>	<u>APPR'D AMT</u>	<u>BALANCE</u>
69548554-583400	CDBG-Housing Rehab for 8 homes, applications 1- 6, 8, 9	20 (8)	\$ 974,500.00	13-Apr-05	\$ 559,950.00	\$ 414,550.00
	Balance per grant	12				\$ 414,550.00
BCC 9/14/05	4			14-Sep-05	\$ 8,000.00	\$ 406,550.00
BCC 9/14/05	11,14,15,16,18,20	(6)		14-Sep-05	\$ 241,492.00	\$ 165,058.00
BOCC 9/26/05	5			26-Sep-2005	\$ 1,300.00	\$ 163,758.00
	pending-recording fees est per E. Thompson					\$ (700.00)
BOCC 10/12/05	8			12-Oct-05	\$ 9,600.00	\$ 153,458.00
BOCC 10/12/05	16			12-Oct-05	\$ 455.00	\$ 153,003.00
	Balance after 10/12/05	6				\$ 153,003.00
BOCC 11/9/05	7, 19, 21, 22, 24, 25	(6)		11/9/2005	\$ 308,474.00	\$ (155,471.00)
	Requested transfer from SHIP 11/9/05				\$ 200,000.00	\$ 44,529.00
BOCC 12/14/05	9 (one), 20 (two change orders)			pending 12/14/05	\$ 4,183.00	\$ 40,346.00
Expansion 12/14/05	16 (one change order)			pending 12/14/05	\$ 4,836.00	\$ 35,510.00
	Available bal after 12/14/05					\$ 35,510.00

**5. Request approval of change order #2 for the
Community Development Block Grant
(CDBG) applicant # 16 and request time
extension to December 30, 2005. Funding
Source: 69548554-583400.**

Operations/Administration Building and approve the associated budget transfer to the appropriate account.

09:44 Upon the request of the County Administrator, it was moved by Commissioner Marshall, seconded by Commissioner Vanzant and unanimously carried to pull from the agenda a request regarding the purchase of safety shoes for union and non-union employees, and authorize the County Administrator to pursue a Request for Proposal regarding safety shoes and bring back pursuant to the guidelines listed in the Purchasing Policy.

→ 09:45 Commissioner Marshall moved to approve Change Order No. 2 for the Community Development Block Grant applicant No. 16 (Hugh and Teresa Smith) for an additional \$4,836 to the contract price (new total \$38,012) and request a time extension to December 30, 2005. Commissioner Vanzant seconded the motion and the vote carried unanimously. Funding Source: 69548554-583400.

09:45 Following clarification of the request by the Clerk, it was moved by Commissioner Marshall, seconded by Commissioner Higginbotham and unanimously carried to authorize to purchase new air conditioning equipment for the Judicial Annex Records Storage Center computer room and approve the associated budget transfer. Funding Source: 01189712-564000